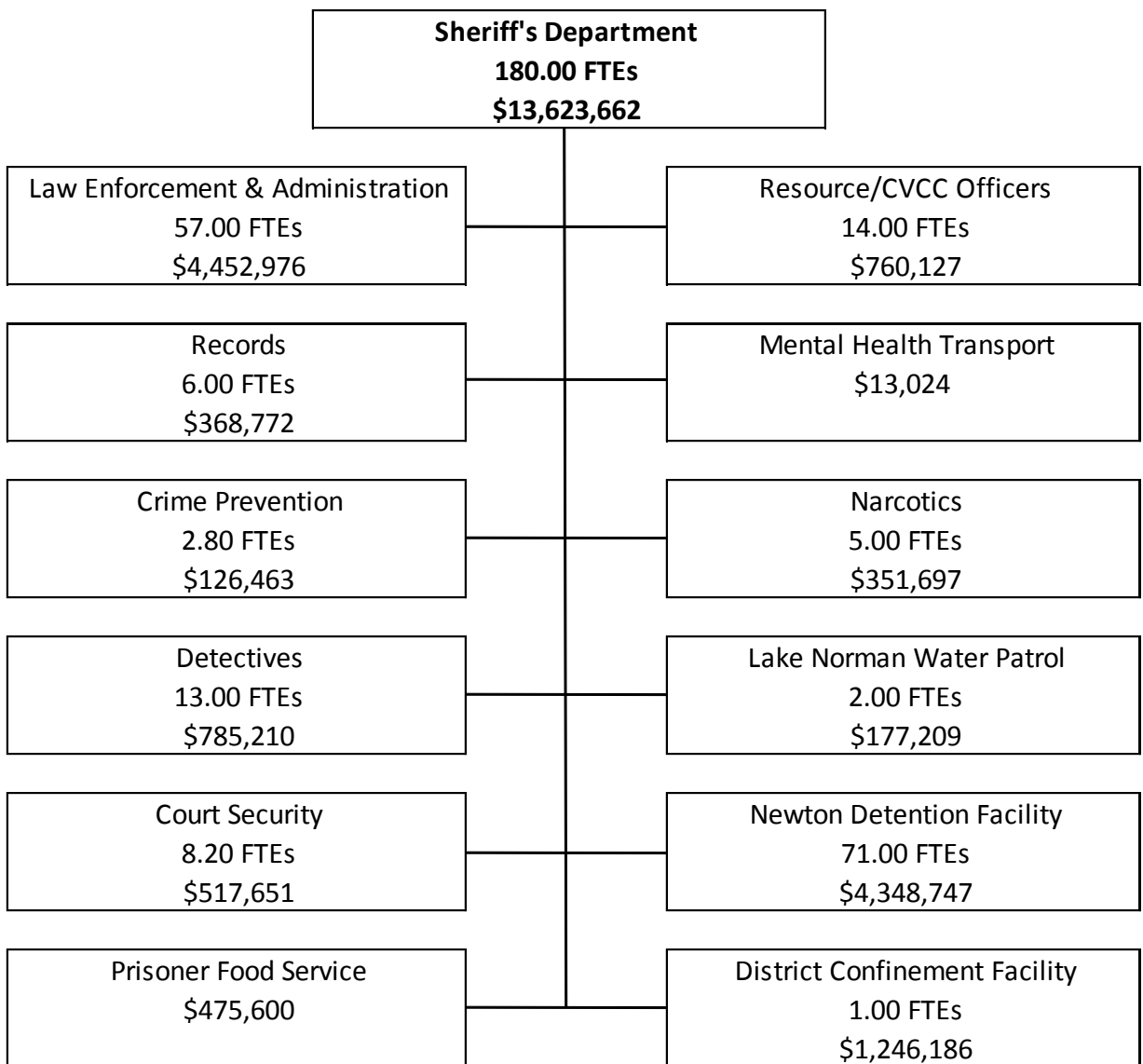


Catawba County Government



Sheriff's Department

Summary

	2007/08 Actual	2008/09 Current	2009/10 Requested	2009/10 Approved	Percent Change
Revenues					
Federal	\$40,600	\$85,500	\$89,000	\$213,828	150%
State	26,735	33,000	35,000	35,000	6%
Federal & State	69,875	79,364	74,966	74,966	-6%
Local	519,754	647,716	704,619	606,533	-6%
Charges & Fees	472,855	488,844	514,708	514,708	5%
Miscellaneous	133,743	97,000	86,500	86,500	-11%
From Narcotics Seized Fund	0	0	0	0	0%
From Self Insurance Fund	4,900	0	0	0	0%
General Fund	10,962,872	11,950,599	12,490,832	12,092,127	1%
Total	\$12,231,334	\$13,382,023	\$13,995,625	\$13,623,662	2%
Expenses					
Personal Services	\$8,572,986	\$9,449,840	\$9,687,643	\$9,532,962	1%
Supplies & Operations	3,202,536	3,547,790	3,809,622	3,712,700	5%
Capital	455,812	384,393	498,360	378,000	-2%
Total	\$12,231,334	\$13,382,023	\$13,995,625	\$13,623,662	2%
Expenses by Division					
Law Enforcement & Admin	\$4,135,390	\$4,476,295	\$4,653,579	\$4,452,976	-1%
CVCC Officer	93,919	100,450	147,627	147,627	47%
Resource Officers	563,259	605,947	611,431	612,500	1%
Records	299,147	325,223	420,931	368,772	13%
Mental Health Transport	9,348	13,023	13,024	13,024	0%
Crime Prevention	157,913	166,045	167,904	126,463	-24%
Narcotics	364,775	383,035	351,697	351,697	-8%
Detectives	607,673	774,678	840,664	785,210	1%
Lake Patrol	218,876	183,380	177,209	177,209	-3%
Court Security	487,085	493,064	538,725	517,651	5%
Newton Detention Facility	3,863,879	4,272,483	4,318,087	4,348,747	2%
Prisoner Food Service	288,467	370,600	517,400	475,600	28%
District Confinement Facility	1,141,603	1,217,800	1,237,347	1,246,186	2%
Total	\$12,231,334	\$13,382,023	\$13,995,625	\$13,623,662	2%
Employees					
Permanent	171.50	178.00	182.00	180.00	1%
Hourly	7.34	7.35	7.40	7.40	1%
Total	178.84	185.35	189.40	187.40	1%

Budget Highlights

The budget includes one additional road patrol deputy. Based on the analysis conducted for the 8-Year Service Plan, additional road patrol deputies are the greatest need in the Sheriff's Department. The Sheriff plans to reassign the 3 person traffic unit back to road patrol

which in combination with this new deputy will allow the department to add 1 deputy to each of the 4 road patrol shifts. The 8-year service plan called for 2 road patrol deputies to be added in Fiscal Year 2009/10, plus 2 in each of the following 2 fiscal years. Given the recent revenue losses, only 1 deputy is included in the budget and will be funded for the first year by a Justice Assistance Grant (JAG). The position will need to be funded locally after that. A comparison of sworn staff per 1,000 persons served conducted last year showed Catawba County Sheriff's Department below the State average for Sheriff's Departments by approximately 20%. The Sheriff's Department also has a 7-minute or less response time goal for emergency calls. Our comparative understaffing appears to be impacting our response times as we are exceeding our emergency goal overall by 1 minute 13 seconds.

The budget includes 16 vehicles to replace vehicles that have mileage in excess of 100,000 miles, are older than 5 years, or are experiencing maintenance issues. Increased funding is also included for court security part-time assistance to staff new specialty courts and inmate food services due to an inflationary increase to the contract and higher inmate count.

Due to state reductions made to school systems, Catawba County Schools will not be able to fund the Criminal Justice Academy next fiscal year. Reductions were also made in jail part-time wages and juvenile housing based on trend to help fund the increases above.

Budget to budget reflects 2 FTE increases instead of the 1 added with the Fiscal Year 2009/10 budget. This is because a position was added during Fiscal Year 2008/09 for CVCC security.

LAW ENFORCEMENT AND ADMINISTRATION

Statement of Purpose

The Sheriff's Office is charged with protecting the public, investigating crimes, operating the jail, providing court security, and serving civil process. Law Enforcement and Administration consists of Road Patrol, Civil, Warrant, Traffic, and overall Administration for the Sheriff's Office. Patrol Officers provide protection and service to the County 24 hours a day, seven day a week by responding to calls for service, enforcing laws, investigating crimes, and deterring crime by their presence. Traffic Officers patrol problem areas in an attempt to curtail aggressive driving behaviors that contribute to accidents. Civil and Warrant Officers serve civil and criminal legal processes issued by the court.

Outcomes

1. Strive to achieve a 7-minute response time to emergency law enforcement calls from the time of dispatch to arrival on scene. Actual average emergency response time for Fiscal Year 2007/08 was 8 minutes, 13 seconds and Fiscal Year 2008/09 is averaging 7 minutes, 47 seconds.
2. Maintain the professionalism of the department and enhance officer knowledge and skills by providing monthly in service training for all the officers of the Sheriff's Office. This will ensure the North Carolina Sheriffs' Training and Standards' mandates are met, as well as sending as many officers as possible to specialized schools to enhance their job knowledge, abilities, and performance.
3. Improve the safety of Catawba County Schools by utilizing the K-9 day shift officer along with the School Resource Officer. Each semester the day shift K-9 officer will conduct two searches of each middle and high school of the Catawba County Public School System as well as be available for special requests by individual schools.
4. Improve highway safety in Catawba County by:
 - a. Aggressive enforcement of the North Carolina mandatory seat belt and child restraint laws.
 - b. Work with Catawba County Risk Management in offering drivers safety classes for Catawba County Employees.

SCHOOL RESOURCE OFFICERS

Statement of Purpose

The SROs will work in the Catawba County High Schools and Middle Schools as peace officers to maintain order by enforcing the laws and local ordinances. They will investigate criminal activity committed on school property or involving students from the school to which the officer is assigned. They will assist school officials with enforcement of applicable board of education policies and administrative regulations. They will be a resource to teachers and parents in the areas of law enforcement. They will act as a counselor in some instances when listening to and assisting students, faculty and parents with various problems. They will be aware of available resources in the county so they may be able to refer them to agencies to assist them in their problems.

Outcomes

1. Give students the knowledge they need to keep themselves safe and free from abuse and damage to their bodies by providing at least five educational presentations, per semester to the students in our area middle and high schools, in areas of safety, drug and alcohol abuse, and North Carolina Law. This will be at least 110 presentations. We completed 137 in 2008.
2. Help provide faculty and parents with the knowledge they need to assist their students and children in growing up safe and drug free by providing at least two educational presentations, per semester to the faculty and parents in our area middle and high schools (total of 44 presentations). Areas of instruction could include personnel safety, drug abuse, alcohol abuse, and North Carolina Law.
3. Deter the possession and use of unlawful weapons and drugs on the campuses of the schools in the Catawba County School System utilizing the departments K-9 Unit to conduct searches of the campuses, selecting days of search on a random basis, as well as, upon request from the principal of the school, when feasible. 11 K-9 visits resulted in 43 drug arrests in the schools in 2008.
4. Attempt to give the students the tools they need later on in life to resist drugs and gangs through peer pressure and how to say "no" by using the Middle School Resource Officer to educate the 7th grade students in the Catawba County Middle Schools in drug awareness and gang resistance. 64 classes on Drug and Gang prevention were presented in 2008
5. School Resource Officers will assist Guidance Counselors with students who have been identified for bullying and behavior problems. They will work with students as needed or suggested through the Guidance Office.

6. Provide security service during extracurricular activities to ensure students' safety. SROs will coordinate security for all ball games and events that occur at their perspective school, and will assist and provide security for field trips at their schools as requested.
7. SROs will get updated training at least once a year for a school crisis situation.
8. SROs will participate in the School Safety Committee and other committees as requested by the principal at their perspective school assisting the committees in safety procedures for the school. They will assist in keeping the schools crisis plan up to date.
9. The School Resource Officers will go out with School Social Workers as requested to make home visits to students of their perspective schools. This has a two-fold purpose with one being the safety of the social worker and the other for the officer to check out living conditions or other issues that may be at the home.
10. Raise awareness to make sure we have a safe prom night. High School Resource Officers will do awareness programs on drinking and driving to students that will be attending the prom in the spring to make sure we have a safe prom night.
11. School Resource Officers will assist at special events in the county where students from their perspective schools may be attending such as: County Fair, Harts Square, Murray's Mill and ECT.

RECORDS

Statement of Purpose

The Records Division manages case reports for Road Patrol, Investigations, and the Newton Detention Facility. Additional responsibilities include central warrant repository, child support show cause papers, orders for arrest, background checks for handgun purchase permits, alcohol and drug abuse, private attorney criminal history checks, officer criminal history checks for court, public fingerprints, County employment backgrounds, concealed carry permits, domestic violence orders, and sex offender registrations.

Outcomes

1. Enhance public safety and homeland security efforts by establishing radio interoperability of Catawba County with surrounding counties and cities by:
 - a. Continuing to work with the Piedmont Area Communications Council to implement its 11 county interoperability grant and to test 800 Mhz trunking systems to be used in conjunction with Voice Interoperable Plan for Emergency Responders (VIPER).
 - b. Continuing to test this new system to locate the coverage areas that need to be addressed for building out the entire system in the future
 - c. Continuing pursuit of any available grant funding to purchase 800 Mhz radios.
2. In cooperation with the Technology Department, continue to use mobile technology to improve Road Patrol efficiency and effectiveness by:
 - a. Maintaining Field Base Reporting (FBR), to eliminate redundancy in report entry.
 - b. Implementing Vision Mobile allowing officers and supervisors in the field to view computer aided dispatch (CAD) from patrol vehicles. This will assist communications and patrol supervisor to make priority dispatch decisions.
3. Records will continue to provide good customer service by maintaining a 5 day wait time for handgun purchase permits despite a 39% increase in handgun purchase permits from 2,290 in 2007 to 3,188 in 2008.

CRIME PREVENTION

Statement of Purpose

The Crime Prevention Division is responsible for a multitude of services for the citizens concerning personal, home and business security. Crime Prevention operates a variety of programs for the public and businesses in the county. Programs include the following: Gun Safety Programs, Drug/Alcohol Programs, Stranger Danger Program, Ladies Beware Program, Tours of the Justice Center, McGruff Programs, Senior Citizen Programs, Boys Scouts and Cub Scouts, School Career Day and Home or Business security checks. Officers work with communities to establish community watch programs and support their efforts. We offer a High School Criminal Justice Academy for students interested in pursuing a career in criminal justice. The Sergeant of the division oversees the safety and security of the Justice Center employees and visitors. He also works with the Catawba County Drug Treatment Court Council.

Outcomes

1. Enhance the personal safety of senior citizens in Catawba County by:
 - a. Continuing to educate seniors through Safe Senior presentations and promote the Triad program, (a program that involves senior citizens, Sheriff's, and Chief's of Police, working together in areas of importance to seniors, such as telemarketing fraud, flimflams schemes, etc.). 6 presentations reached 100 seniors in 2008.
 - b. Continuing to promote and expand the Adopt-A-Senior Program (program for any senior in Catawba County that has no family living in the County) by registering interested seniors with the Crime Prevention Office and working with the Patrol Division to assign a patrol deputy who will call or visit the senior each week. Officers will collect personal information from the senior that might be needed by Emergency Responders in the event of a call to the residence as well as providing them with an emergency beacon light to signal distress at the residence. This program gives seniors a sense of security and that someone locally does care about them and will help them with their problems or needs. 97 visits were made to 8 seniors in 2008.
 - c. Continuing to promote and expand the Are You OK Program. This program calls seniors or individuals with disabilities each morning Monday through Friday from 7:00 a.m. to 11:00 a.m. to make sure they are OK. 97 participants were enrolled in 2008, with 10 direct assistance visits.
2. Improve the safety of senior citizens with Dementia or Alzheimer's and children with Down Syndrome or Autistic Personalities by recruiting 12 new participants in the Project Lifesaver program, which places a locator bracelet on participants so they can be easily found if they wander or get lost. Recruitment will be conducted through advertisements as well as speaking with Church and Civic groups on a monthly basis to

inform the public of the programs capabilities and costs. We will visit each client monthly to change batteries in their bracelet and check on them and how they are doing. Added 20, removed 19, and maintained 18 at year end 2008.

3. Attempt to decrease the crime rate and make citizens more aware of potential crime in their neighborhoods by enhancing Catawba County Community Watch programs as follows:
 - a. Continuing to meet with 105 existing community watch groups to enhance their current programs.
 - b. Working with neighborhoods that do not have a community watch, in order to establish one, with a goal of establishing 10 new programs.
 - c. Continuing to distribute the electronic newsletter to better communicate with existing community watch leaders and members, with a goal of adding new e-mail recipients as new programs are created. Approximately 50 community watch alerts were sent to an e-mail group of over 350 citizens and 1200 on County e-mail in 2008.
 - d. Implementing countywide meetings by bringing all existing community watches together at least once per year.
4. Enhance the existing relationship between the criminal justice system and the Community by:
 - a. Providing 100 educational programs to social, civic, school, business, and religious organizations including tours of the department on a request basis, and introducing the officers that patrol the particular areas where the programs take place. 102 programs were completed in 2008.
 - b. Participating in the Criminal Justice Careers Summer Internship Program in conjunction with Catawba County Public Schools to provide 15 rising seniors annually with first hand experience and knowledge of criminal justice careers. 7 internships were completed in 2008.
5. To Provide Security and Safety for the employees and visitors to the Catawba County Justice Center by:
 - a. Sergeant chairs the safety committee for the Justice Center. The committee will meet every other month and discuss safety issues at the Justice Center.
 - b. We will hold a fire drill, tornado drill and a lock down drill twice a year.
 - c. Sergeant will represent the Sheriff's Office on the County Safety Committee.
 - d. Sergeant will work with Risk Management on issues pertaining to safety at the Sheriff's Office and Justice Center.
 - e. Sergeant will work with Sonitrol Security Systems to see that those employees working at the Justice Center has the clearance that they need for security badges.

6. To provide law enforcement representation on the Catawba County Drug Treatment Court Council.
 - a. Sergeant will attend every other week the Drug Court Staffing meeting at the Hickory Court House. Will attend any other meetings scheduled by the team.
 - b. Sergeant will oversee Drug Court when in session.
 - c. Sergeant will run Criminal Histories for Drug Court Coordinator for those applying to be accepted into the program.
 - d. Sergeant will assist the Coordinator and Probation Officer when requested in arresting a client.

NARCOTICS / VICE DIVISION

Statement of Purpose

The Narcotics Division is responsible for the many aspects of drug eradication in Catawba County. Narcotics Officers investigate, interview, collect evidence, arrest, and present information to State and or Federal Prosecutors. They further provide testimony in the prosecution of defendants for violation of the North Carolina Controlled Substance Act, and in violation of United States Controlled Substances. This is done in an attempt to reduce drug use and trafficking in Catawba County. Drug Task Force operations afford the opportunity for all local departments to participate in a joint effort to reduce drug activity.

Outcomes

1. Work with the District Attorney's Office to improve the successful prosecution of major drug offenders through monthly meetings designated for the discussion of narcotic investigations that:
 - a. Have been submitted to the District Attorney's Office for submission to the grand jury,
 - b. Are pending trial in Superior court,
 - c. Ongoing investigations that require discussion with the District Attorney's Office.
2. Decrease drug trafficking in Catawba County by working through the Catawba Valley Drug Task Force to dismantle major drug trafficking organizations operating in the County or those drug organizations that do business in Catawba County.

DETECTIVES

Statement of Purpose

The Detective Division is responsible for investigating and following up on the more serious crimes. Some of these crimes include homicides, robberies, felony assaults, and major fraud including identity theft and embezzlement, and sex offenses.

Outcomes

1. Improve services to victims of domestic violence and sexual assault by continuing a grant funded Domestic Violence Unit composed of an Investigator and a Deputy to:
 - a. Enhance the ability to serve Domestic Violence Orders (DVO),
 - b. Improve investigations through increased time devoted to these investigations and improved training of investigator,
 - c. Increase successful prosecution of domestic and sexual assault.Domestic Violence calls increased 42% in 2008 or 3,568 compared to 2521 in 2007.
2. Improve law enforcement service by implementing a progressive promotion plan to decrease employee turnover in the Investigations Division. Decreasing turnover will maintain education, experience, and training in the division and will provide consistency of service to the communities that officers are assigned. The national average is three years training to become an effective investigator. Success will be measured by comparing current and past data as follows:
 - a. Recovery of stolen property
 - b. Removal of criminal perpetrators (based on arrest data)
 - c. Presentation of testimony and evidence in court for successful resolution of criminal trials.
3. Improve reporting and documentation of interviews and interrogations through the establishment of a standard format, which should improve successful prosecution. Standardized reporting will be a coordinated effort with Records division.
4. Enhance officer safety and attempt to reduce recidivist behavior by working with the District Attorneys Office, Adult Probation and Parole, and local law enforcement agencies to catalogue, record, and target habitual offenders for prosecution. The "habitual felon" statute provides an opportunity to remove repeat felony offenders from the streets but these offenders must be tracked and identified in a cooperative effort with the above agencies. Criminal Investigations Division will create a database of these offenders in order to facilitate prosecution of these recidivist offenders.

LAKE NORMAN PATROL

Statement of Purpose

The purpose of the Lake Patrol is to protect the lives and property of persons using the Lake and persons owning property on the Lakeshore and to promote water safety among all Lake users.

Outcomes

1. Increase the public's awareness of State and local laws pertaining to the waters of Catawba County and safe boating practices by:
 - a. Updating Lake Patrol's web page to include state and local boating laws in printable format.
 - b. Updating Safety pamphlets and distributing them during public events such as boating shows and fairs.
2. Increasing boater safety inspections by 10% from 1697 to 186. Enhance the safety of Homeland Security related target areas/structures on Lake Norman by:
 - a. Performing daily patrols by water and/or land in search of suspicious or illegal activity
 - b. Participating in drills and maintaining training so that officers are prepared to assist in the of an evacuation of boaters and lake area residents within the 10-mile safety zone set forth by the Department of Energy and the Nuclear Regulatory Agency.
3. Aggressively enforce alcohol related offenses on of Lake Norman including Boating While Impaired and Underage consumption of Alcohol by:
 - a. Promoting education on alcohol laws that pertain to Catawba County waters.
 - b. Conducting vessel checks to identify alcohol related offenses.
 - c. Working with North Carolina Wildlife Resource Commission, and other marine law enforcement agencies to conduct organized enforcement operations that emphasize boating while impaired and underage consumption of alcohol.

COURT SECURITY

Statement of Purpose

The Court Security Unit is responsible for ensuring the safety and protection of court officials, visitors, inmates, and the general public in both the Newton and Hickory Courtroom areas, and ensuring the smooth and safe movement of inmates between the Newton and Burke-Catawba Detention Facilities, the courtroom areas, and other detention facilities.

Outcomes

1. To continue efforts to enhance courtroom and courtroom area security by identifying potential hazards, implementing steps to correct the hazards or developing plans for future security improvements. Continue to seek improvements that can be made to ensure the safety of people coming into both courthouse locations and following-up to make sure that the hazard is eliminated. Measurement: Identify hazards and follow-up as above.
2. Continue to facilitate the safe yet efficient entry and exit of citizens to the Justice Center and Hickory Courthouse. During the calendar year 2008, a total of 348,476 people were processed thru the Justice Center front door security station, and 104,404 people through the Hickory Courthouse. Will work closely with the Officers, evaluating personnel needs and/or additional equipment. Will continue to use part time officers to minimize wait time. With the additional courts and courtrooms being utilized in the future, there will need to be an increase of security for these courts. Measurement: Plot the increase of customers and monitor traffic flow. Monitor peak times to be sure wait is minimized while security is maintained.

NEWTON DETENTION FACILITY

Statement of Purpose

The purpose of the Newton Detention Facility is to provide for the safety and security of inmates who are incarcerated there by fairly and humanely ensuring that their physical, mental, and medical welfare is provided for within the framework of statutes, rules, and procedures as required by State and Federal government.

Outcomes

1. Continue to ensure safe and efficient operation of the Jail facility by addressing operational procedures, regulations, and manpower. Working with jail supervisors to ensure the manpower requirements are met, which includes over 30 days of mandatory training. Work with vendors and maintenance to ensure upkeep and safety in the expanded jail. Teams will work on ways to prevent damages to jail property by inmates, such as tampering with sprinkler system, graffiti, and any destruction to Jail property.
2. Continue to train staff and meet or exceed North Carolina Sheriff's Training Standards. Jail command will implement a Detention Field Officer Training program, which will ensure that all new employees receive the proper training to work in the facility. They will also send officers to State instructor's certification school, which will allow us to host our own in-service training instead of sending officers to other locations to receive annual required training.
3. Work closely with the contracted Jail medical staff to identify ways to save money on inmate medical costs, while maintaining essential medical health care standards. Medical staff will provide more after hours care for our inmates' mental and physical health. Other avenues include identifying less expensive drugs, and obtaining discounted rates for medical services. Staff will also follow protocol for Jail Physician's approval on all non-emergency referrals requiring outside physician and Jail transportation.
4. Protect the community and improve efficiencies by checking for local warrants as well as State and National wants on all inmates before release in an attempt to make sure all charges are settled at time of release. This will avoid the need for re-arrest on pre-existing charges, and save time and money due to less processing time of inmates.

PRISONER FOOD SERVICE

Statement of Purpose

To feed the inmates well-balanced meals as required by the State of North Carolina Department of Human Resources.

Outcomes

1. Ensure inmates are receiving well-balanced meals at the least possible cost to the County. Monitor the progress of the food service contract vendor to ensure that the quality and quantity of meals served to our inmates meet State standards.